



Grievance / Complaint Form
Borang Rungutan / Aduan

Name of Complainant / Nama Pengadu	
Contact No. / No. Telefon	
Local community Komunity tempatan	
Grievance/ Complaint title Tajuk Rungutan / Aduan	
Details of Grievance / Complaint Maklumat Rungutan / Aduan (If the space provided is insufficient, a separate attachment may be enclosed/ Jika ruang yang disediakan tidak mencukupi, lapiran yang berasingan boleh disertakan).	
----- Signature of Complainant Tandatangan Pengadu	
To be filled by Camp Manager / Diisi oleh Pengurus Kem	
Date received / Tarikh diterima	
Recorded by / Direkod oleh	
Name of Officer / Nama Pegawai	
Signature / Tandatangan	
Particulars of Action Taken / Maklumat Tindakan yang Diambil	
Name & Signature <i>Nama & Tandatangan</i>	
Designation / Jawatan	
Date of action taken <i>Tarikh tindakan diambil</i>	
Contact No. / No. Telefon	
Acknowledgement / comment from complainant (Diterima / komen oleh pengadu)	
Signature / Tandatangan	
Date / Tarikh	

cc.
Head of Department / Operating Unit